

UMC Building use guidelines by outside groups

COVID research and prevention continues to present ever-changing information and it's unclear when UMC will return to the building to worship. Consequently, we are making the building available with the understanding that as the situation changes UMC may need to alter these arrangements on short notice.

Available space:

In order to keep cleaning to a minimum for all involved, the Fellowship hall (large downstairs room) and the 2 bathrooms near the kitchen area are the only spaces to be used. There will be no access to the kitchen or any other rooms downstairs (or upstairs).

Required:

- Face masks are to be worn at all times when inside the building- it's the responsibility of the group, and/or each individual to provide masks. (Extras for use as needed are stored inside "AA" white cabinets in fellowship hall)
- Wash or sanitize hands upon entering the building.
- Do not enter the building if you have fever or any COVID symptom or if you have been in contact with a person who has COVID or with anyone undergoing testing for COVID. A list of screening questions can be found at the CDC website:
(<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>)
- Social distancing measures - keep appropriate distance (minimum 6 feet) both inside and outside the building.
- No singing or playing of wind/brass instruments.
- No shared food or drink permitted.
- Open windows and doors to increase air circulation in the fellowship hall whenever possible. Make sure to close and lock any doors or windows you open.
- Cleaning after use: Wipe down bathrooms and any surfaces - chairs, tables, door knobs, light switches, window hardware, banisters, that have been used. Use FDA approved cleaning products and follow specific instructions for each cleaning product (examples: Lysol, 409, Clorox spray or wipes)
- Provide your own cleaning products and hand sanitizer. (Extra supplies are in "AA" cupboards in the event of the user not having adequate supplies).
- Group leaders will keep attendance logs of meeting attendees and will be expected to contact all who were potentially exposed in the event that a person who used the building tests positive for COVID.
- Notify the church staff (Kate: Kate@universitymennonite.org and Carolyn carolynb236@gmail.com) if a person who has used the building tests positive for COVID.

UMC's responsibility to outside group:

- Weekly cleaning of all the spaces listed above.
- UMC will notify the group leader if anyone who has used the building has tested positive for COVID.